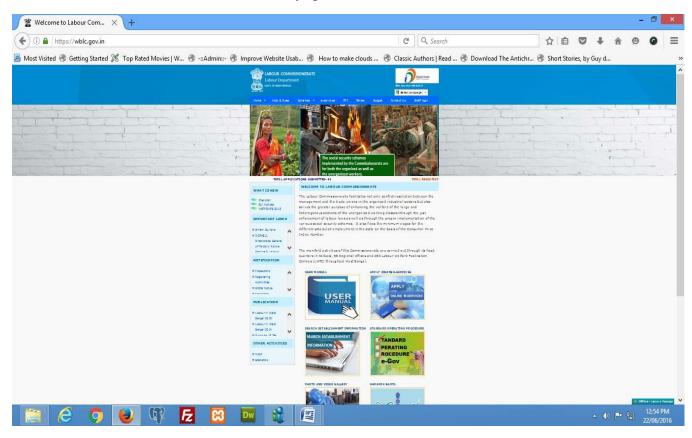
### **Create and Upload Inspection Note by Inspector**

### Homepage of the Application of Labour Commissionerate

The user has to log into the system, open the web browser and type the url: <a href="www.wblc.gov.in">www.wblc.gov.in</a> at the address bar of the web browser, the homepage of the website is as shown below.



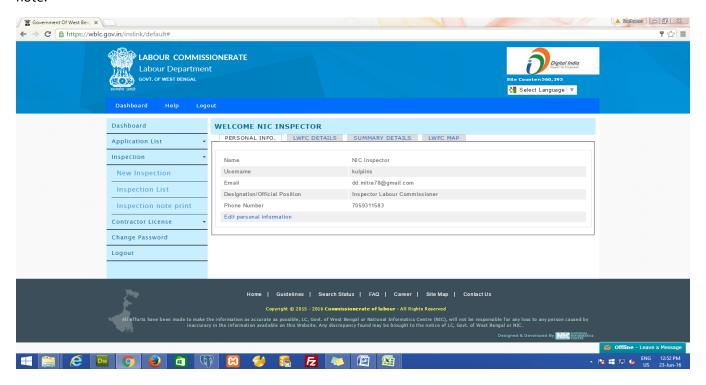
## **User(Inspector) Login form:**

The user has to provide their login credentials and captcha image as shown in the below screen and click on the 'Log In' button to login from 'Staff login' menu link.

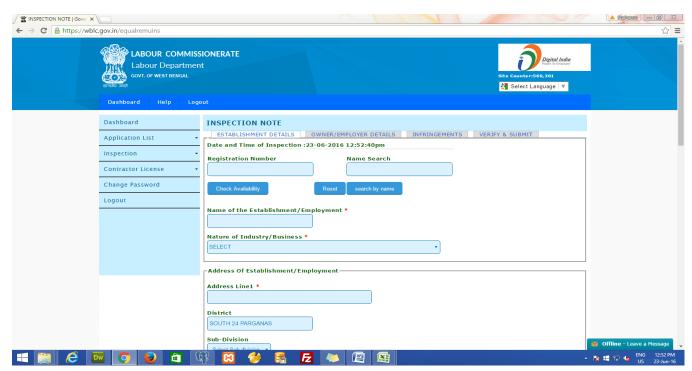


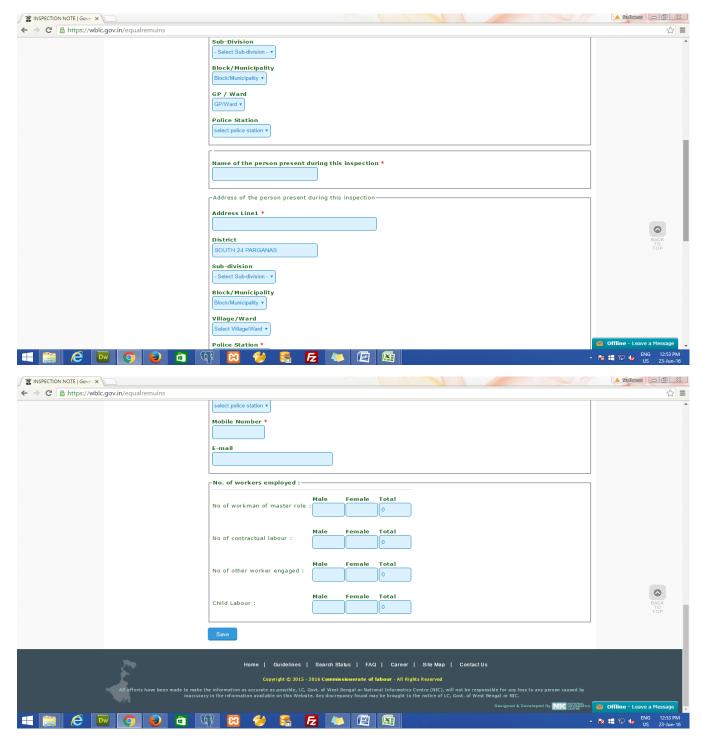
#### **User Dashboard:**

The user have to click on the link 'New Inspection' under Inspection option of the left panel to fill up an inspection note.

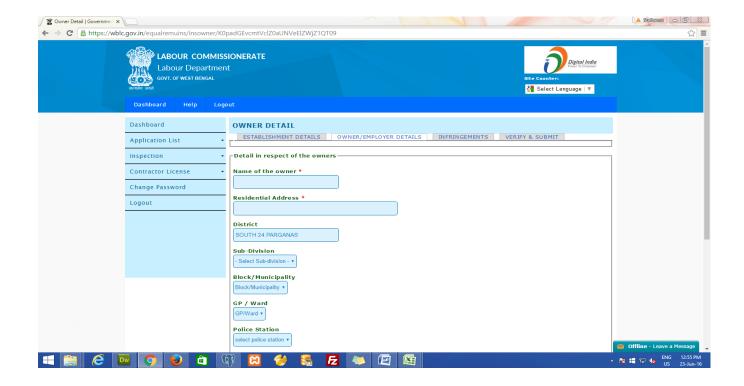


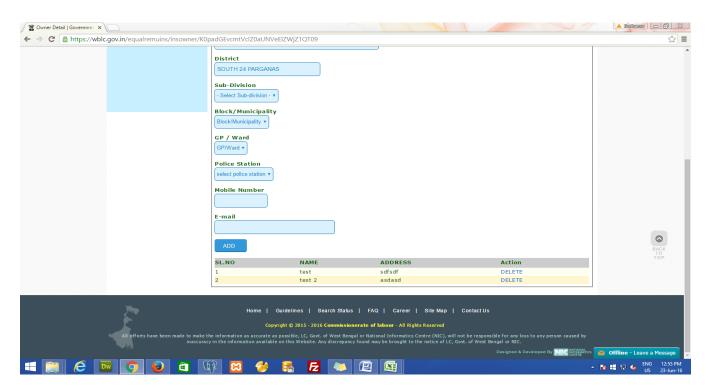
User have to fill up all the tabs properly under the INSPECTION NOTE page and save individually then verify and finally submit.



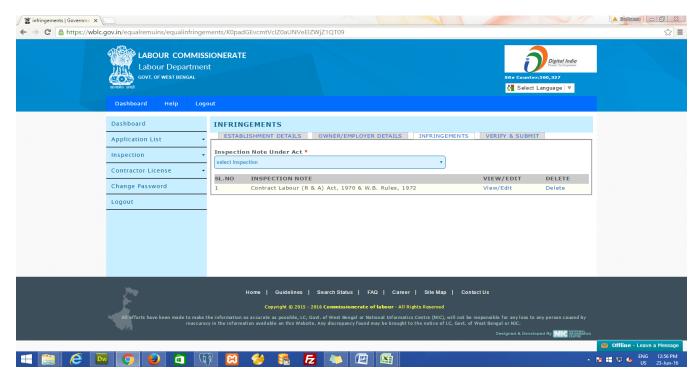


#### Owner/Employer Details Tab:

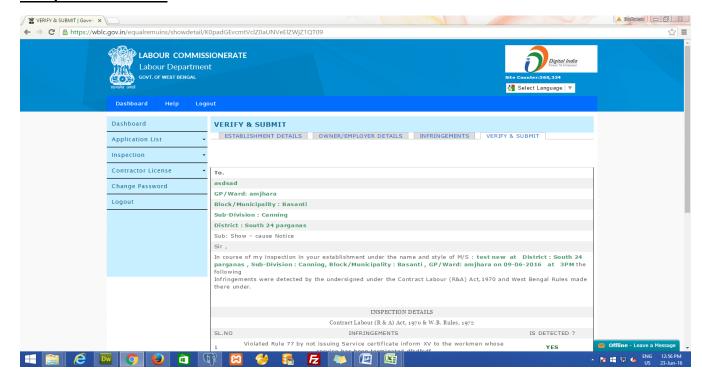


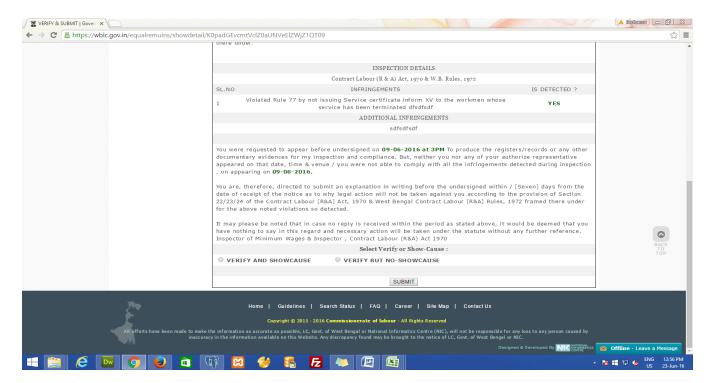


#### **Infringements Tab:**

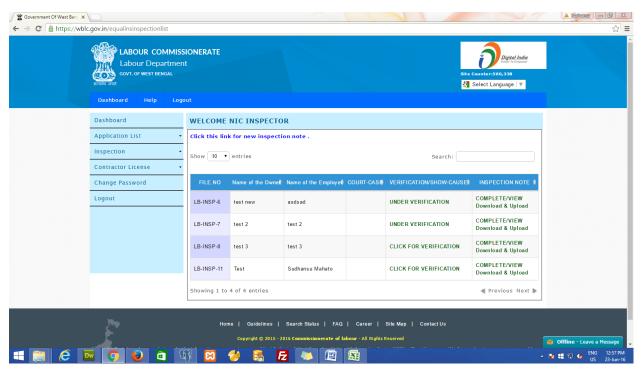


#### **Verify and Submit Tab:**





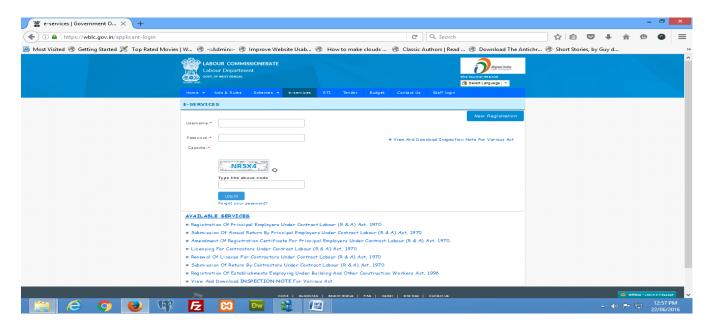
The Inspector can view the list of inspection from the 'Inspection List'link under the 'Inspection' option of the left panel.



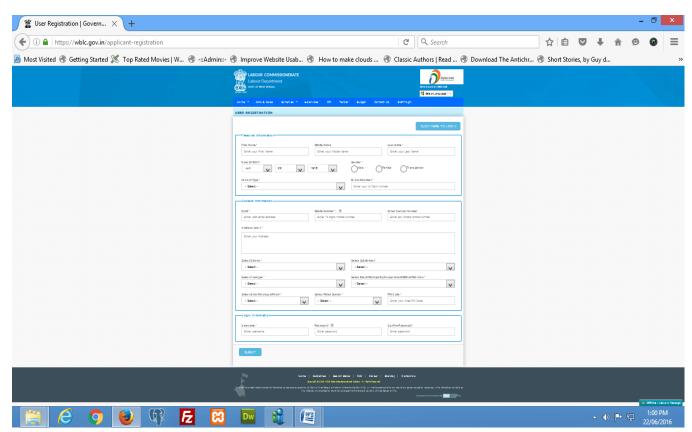
## **Download Inspection Note by Applicant**

## New user Registration form or Login form for registered user:

The new Applicant has to provide their minimum credentials in the below screen for one time registration only by click on the 'New Registration' option under e-services menu link else login by providing the user name and password.

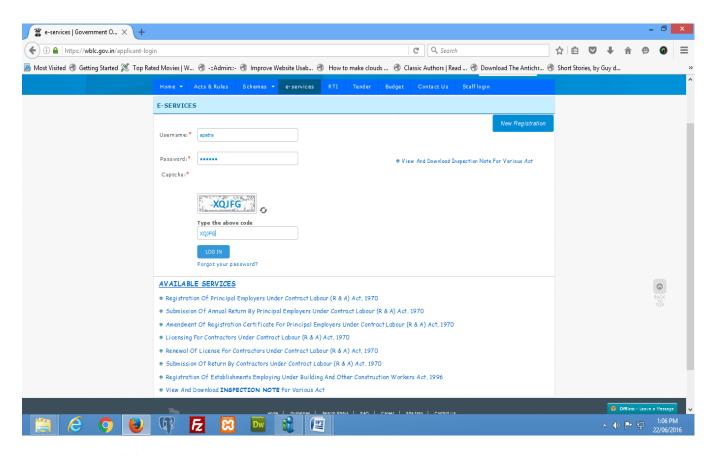


## **New user Registration form:**



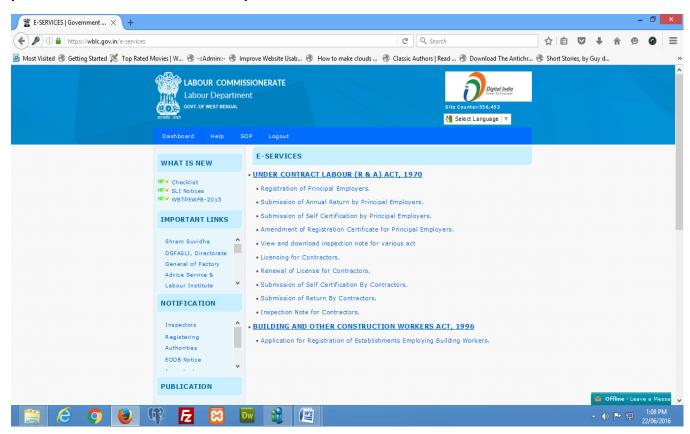
# Registered user Log into the Application:

The registered user log into the application by providing their user id, password and the captcha as shown in the image in the USER LOGIN screen below and proceed for view dashboard as shown in the screen below.

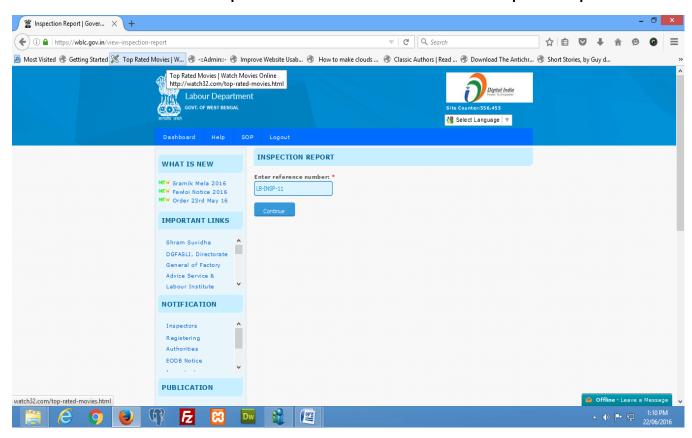


## **User Dashboard:**

After the User Successful login the users can view their dashboard as shown in the below screen and proceed to 'view and download inspection note for various act'.



Provide a reference number and press the 'continue' button to view the inspection report.



The user can also download the different act wise inspection note from the list below the inspection report.

