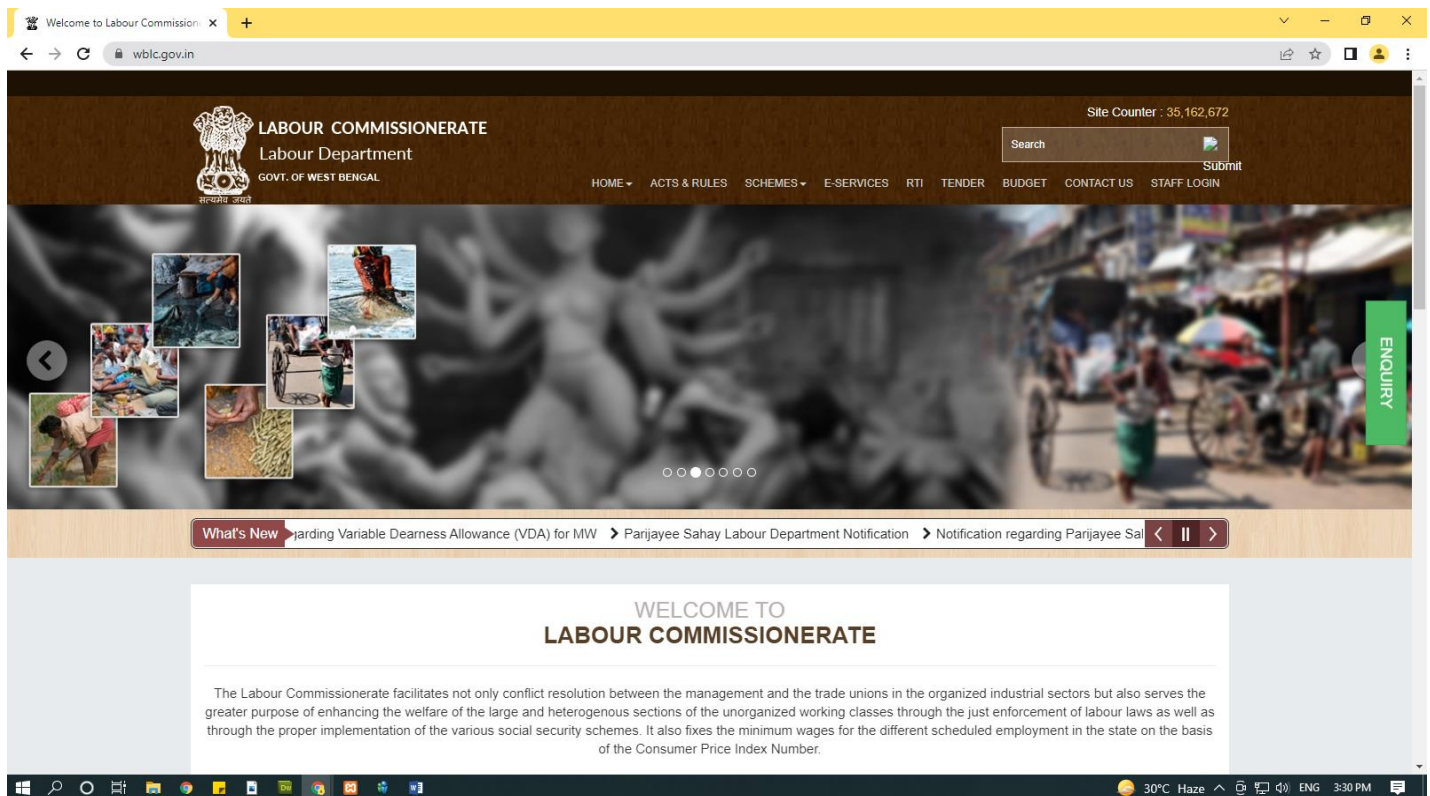


User Manual for Application for Registration of Establishments Employing Building Workers(BOCWA)

Homepage of the Application of Labour Commissionerate

The user has to log into the system, open the web browser and type the url: www.wblc.gov.in at the address bar of the web browser, the homepage of the website is as shown below.



New user Registration form or Login form for registered user

The new Applicant has to provide their minimum credentials in the below screen for one time registration only by click on the '**New Registration**' option under e-services menu link else login by providing the user name and password.

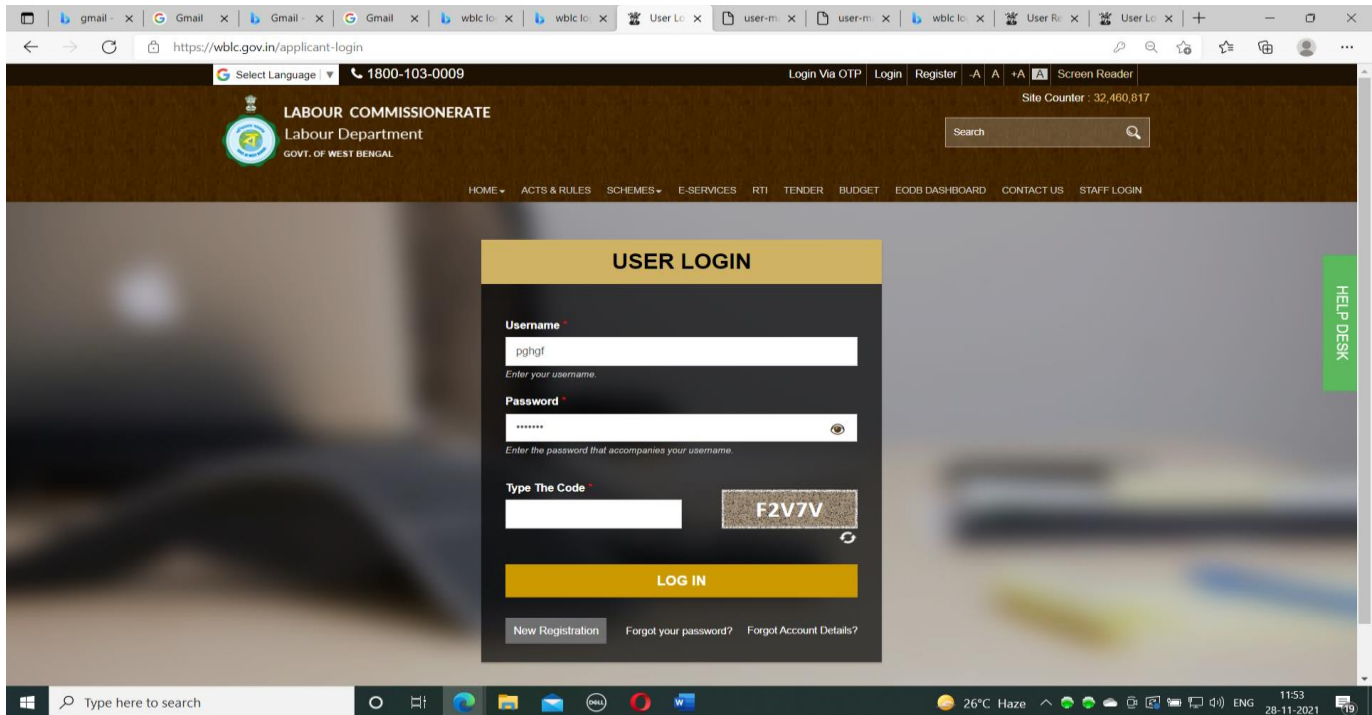
The screenshot shows the 'STAFF LOGIN' page of the Labour Commissionerate, Government of West Bengal. The page features a dark blue header with the organization's logo and name. A navigation menu includes links for HOME, ACTS & RULES, SCHEMES, E-SERVICES, RTI, TENDER, BUDGET, EODS DASHBOARD, CONTACT US, and STAFF LOGIN. The main content area is titled 'STAFF LOGIN' and contains three input fields: 'Username', 'Password', and 'Type The Code'. A CAPTCHA image with the code 'XMJNU' is displayed next to the code input field. A 'LOGIN' button is at the bottom of the form. The page also includes a 'HELP DESK' link on the right and a 'Site Counter' showing 32,480,799.

New user Registration form:

The screenshot shows the 'New user Registration form' on the Labour Commissionerate website. The page has a dark blue header with the organization's logo and name. A navigation menu includes links for HOME, ACTS & RULES, SCHEMES, E-SERVICES, RTI, TENDER, BUDGET, EODS DASHBOARD, CONTACT US, and STAFF LOGIN. The main content area is titled 'User Registration' and contains two sections: 'PERSONAL INFORMATION' and 'CONTACT INFORMATION'. The 'PERSONAL INFORMATION' section includes fields for 'First Name', 'Middle Name', 'Last Name', 'ID Card Type', and 'ID Card Number'. The 'CONTACT INFORMATION' section includes fields for 'Email', 'Mobile Number', 'Other Contact Number', and 'House No./Village Name/Street/Road'. A 'CLICK HERE TO LOGIN' button is located at the top right of the form. The page also includes a 'HELP DESK' link on the right and a 'Site Counter' showing 32,480,618.

Registered user Log into the Application:

The registered user log into the application by providing their user id, password and the captcha as shown in the image in the USER LOGIN screen below and proceed for view dashboard as shown in the screen below.



The screenshot shows a web browser window with the URL <https://wblc.gov.in/applicant-login>. The page header includes the Labour Commissionerate logo, the text "LABOUR COMMISSIONERATE Labour Department GOVT. OF WEST BENGAL", a search bar, and a site counter showing "32,460,817". The main content area features a "USER LOGIN" form with fields for "Username" (containing "pghgf"), "Password" (masked with asterisks), and "Type The Code" (containing "F2V7V"). Below the form is a yellow "LOG IN" button and links for "New Registration", "Forgot your password?", and "Forgot Account Details?". The browser's taskbar at the bottom shows the Windows logo, search bar, and various application icons, along with system information: "26°C Haze", "11:53", and "20-11-2021".

Step 1:

User Dashboard

After the User Successfully login the users can view their dashboard as shown in the below screen along with the list of application (if any) status applied by the applicant otherwise proceed application for Form-I from 'BOCWA Application' link from BOCWA option of the left panel or directly click on the link 'Application for Registration for Establishments Employing Building Workers' from the E-SERVICES list as shown in the screen below.

LABOUR COMMISSIONERATE
LABOUR DEPARTMENT
GOVT. OF WEST BENGAL

Welcome
Shrabani

Dashboard

CLRA(PE)
Contractor License
BOCWA
MTW
Annual Return
ISMW
Register Record Repository
ISMW License
Self Certificate Details

MY DASHBOARD

Show 10 entries

Sl. No	REG NO.& DATE	ESTABLISHMENT NAME	SERVICE	STATUS	ACTION
1	UNDER PROCESS	Shrabani ABC	CLRA REG	FINAL SUBMIT	View Details View Remarks Download Certificate Download Acknowledgement
2	UNDER PROCESS	Shrabani ABC	ISMW REG	INCOMPLETE	View Details View Remarks Download Certificate

Showing 1 To 2 Of 2 Entries

Previous Next

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27°C Haze

12:08
29-11-2021

Step 2:

Registration for Application Form-I

The applicant has to fill all the relevant fields and attach the documents and upload then save the page. The fields having * marks indicates mandatory fields.

Application Details Tab :

REGISTRATION OF ESTABLISHMENT

LABOUR COMMISSIONERATE
LABOUR DEPARTMENT
GOVT. OF WEST BENGAL

Welcome
Shrabani

Dashboard

CLRA(PE)
Contractor License
BOCWA
MTW
Annual Return
ISMW
Register Record Repository
ISMW License
Self Certificate Details

REGISTRATION OF ESTABLISHMENTS UNDER BUILDING AND OTHER CONSTRUCTION WORKERS (RE&CS) ACT, 1996

1. NAME AND LOCATION (WORK SITE) OF THE ESTABLISHMENT

Name of the Establishment *
Shrabani ABC

Establishment Type *
Small

Location of the Establishment *
5/B

Select District *
North 24 Parganas

Select Subdivision *
Barasat

Select Areatype *
Municipality

Select Municipality *
Madhyamgram Municipality

Select Ward *
Ward-13

Select Police Station *
Madhyamgram

PIN Code *
700130

2. REGISTERED OFFICE ADDRESS OF THE ESTABLISHMENT

House No./Village Name/Street/Road *
[Empty Field]

District of the Establishment *
- Select -

Select Subdivision *
- Select -

Select Areatype *
[Empty Field]

Select Block / Municipality / Corporation / SEZ / Notified Area *
[Empty Field]

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30°C Haze

3:46 PM

REGISTRATION OF ESTABLISHMENTS UNDER BUILDING AND OTHER CONSTRUCTION WORKERS (RE&CS) ACT, 1996

Full name of the Manager or Person Responsible *
Shrabani Bala

House No./Village Name/Street/Road *
Madhyamgram ,3No. Chandigarh , Indrapastha , Hous

Select District *
North 24 Parganas

Select Subdivision *
Barasat

Select Areatype *
Municipality

Select Block *
Madhyamgram Municipality

Select Ward *
Ward-13

Select Police Station *
Madhyamgram

PIN Code *
700130

OTHER INFORMATION

6. Nature of building or other construction work is to be carried on *
7. Maximum number of building workers to be employed on any day *

8. Estimated date of commencement of building or other construction work *
08-03-2022

9. Estimated date of completion of building or other construction work *
To

SAVE

Step 3: Upload Documents

APPLICATION DETAILS

APPLICATION DETAILS | UPLOAD DOCUMENTS | APPLICATION PREVIEW

UPLOAD SUPPORTING DOCUMENTS

☐ Trade License View Document	☐ Articles of Association and Memorandum of Association/Partnership Deed
☐ Any other document in support of correctness of the particulars mentioned in the application if required	☐ Other certificates of registration in case of other than company, proprietorship or partnership firm like cooperative, Trustees etc.
☐ Challan	☐ Work Order
☐ Form I for assesment of CESS	☐ Documents in Support of Payment of CESS
☐ Documents in Support of Correctness of Application	☐ Address Proof
1. Upload Trade License Choose File No file chosen	2. Upload Articles of Association and Memorandum of Association/Partnership Deed Choose File No file chosen
3. Upload Any other document in support of correctness of the particulars mentioned in the application if required Choose File No file chosen	4. Upload Other certificates of registration in case of other than company, proprietorship or partnership firm like cooperative, Trustees etc. Choose File No file chosen
5. Upload Challan Choose File No file chosen	6. Upload Work Order Choose File No file chosen

Step 4:

Preview Tab:

The screenshot shows the 'APPLICATION DETAILS' page in the 'Preview' tab. The page is titled 'ESTABLISHMENT DETAILS' and displays a table of application parameters and inputs. The authorized registering office is the Regional Labour Office, Barasat, North 24 Parganas.

Parameters	Inputs
Name of the Establishment	Shrabani ABC
Establishment Type	Small
Location of the Establishment	5/B Ward-13, Madhyamgram Municipality, Barasat, PS - Madhyamgram, North 24 Parganas, PIN- 700130
Postal Address of the Establishment	Kolkata Ward.8, PS - Shyampur, Kolkata- 700003
Full Name of the Establishment	Shrabani ABC
Permanent Address of the Establishment	5/B Ward-13, Madhyamgram Municipality, Barasat, PS - Madhyamgram, North 24 Parganas, PIN- 700130
Nature of building or other construction work is to be carried on	Construction
Maximum number of building workers to be	20

Parameters	Inputs
Full Name of the Employer	Shrabani Bala
Gender	Female
Address of the Employer	Ward-13, Madhyamgram Municipality, Barasat, PS - Madhyamgram, North 24 Parganas, PIN- 700130
Full name of the Manager or Person Responsible for the Supervision and control of the Establishment	Shrabani Bala
Address of the Manager or Person Responsible for the Supervision and control of the Establishment	Madhyamgram, 3No. Chandigarh, Indrapastha, House No - 5/B, P.O - Madhyamgram Bazar, PS - Madhyamgram, Pin Code - 700130 Ward-13, Madhyamgram Municipality, Barasat, PS - Madhyamgram, North 24 Parganas, PIN- 700130
Estimated date of commencement of building or other construction work	09th Mar, 2022
Estimated date of the completion of building or other	31st May, 2022

Step 5:

User Dashboard for viewing Application Status

After the proper Inspection and verification by the Inspector, the ALC will approve the application and allow the applicant to pay the requisite fee from the status 'Pay Now' option as indicated below and proceed for making payment.

The screenshot shows the 'MY DASHBOARD' page. It displays a table of application status entries. The table has columns for SL No, REG NO. & DATE, ESTABLISHMENT NAME, SERVICE, STATUS, and ACTION. The status of the applications is 'ISSUED' for the first entry and 'INCOMPLETE' for the second and third entries.

SL No	REG NO. & DATE	ESTABLISHMENT NAME	SERVICE	STATUS	ACTION
1	DHR05/CLR/000060 30th Nov 2021	Shrabani ABC	CLRA REG	ISSUED	View Details View Remarks Download Certificate Download Form-V Download Acknowledgement
2	UNDER PROCESS	Shrabani ABC	BOCWA REG	INCOMPLETE	View Details View Remarks Download Certificate
3	UNDER PROCESS	Shrabani ABC	ISMW REG	INCOMPLETE	View Details View Remarks Download Certificate

User views the comments commented by the Assistant Labour Commissioner (ALC) according to the verification status of the Application.

The screenshot shows the 'MY DASHBOARD' page of the Labour Commissionerate. The left sidebar contains a navigation menu with options like Dashboard, CLRA(PE), Contractor License, BOCWA, MTW, Annual Return, ISMW, Register Record Repository, ISMW License, and Self Certificate Details. The main content area displays a table of applications with columns for SL No, REG NO. & DATE, ESTABLISHMENT NAME, SERVICE, STATUS, and ACTION. The table lists three entries: 1. DHR05/CLR/000060 (30th Nov 2021) with status 'ISSUED', 2. UNDER PROCESS with status 'FEES PENDING', and 3. UNDER PROCESS with status 'INCOMPLETE'. Each entry has links for View Details, View Remarks, Download Certificate, Download Form-V, and Download Acknowledgement. The top of the dashboard shows a welcome message for Shrabani and a notification about payment acceptance after ALC approval.

SL No	REG NO. & DATE	ESTABLISHMENT NAME	SERVICE	STATUS	ACTION
1	DHR05/CLR/000060 30th Nov 2021	Shrabani ABC	CLRA REG	ISSUED	View Details View Remarks Download Certificate Download Form-V Download Acknowledgement
2	UNDER PROCESS	Shrabani ABC	BOCWA REG	FEES PENDING	View Details View Remarks Pay Now Download Certificate
3	UNDER PROCESS	Shrabani ABC	ISMW REG	INCOMPLETE	View Details View Remarks Download Certificate

Step 6:

Payment

After the confirmation of registration fees, the applicant is redirected to the 'GRIPS' portal for online payment as indicated by the below screen.

The screenshot shows the 'FEES PAYMENT PREVIEW' page. The left sidebar is the same as the dashboard. The main content area displays a table with payment details. The table includes fields for Act name, Service name, Mobile Number, Email Address, Total registration/license fees, Total Security fees, Paid fees, Payable fees, and Select payment mode. The payment mode is set to 'Online Payment'. A 'PAY NOW' button is visible at the bottom of the table.

Act name	Under the Building and other Construction Workers (Regulation of Employment and conditions of Service) Act, 1996
Service name	Registration of Employers
Mobile Number	[REDACTED]
Email Address	[REDACTED]
Total registration/license fees	₹ 500.00
Total Security fees	₹
Paid fees	₹ 0.00
Payable fees	₹ 500.00
Select payment mode:	☒ Online Payment ☐ Counter Payment ☐ Debit Card Payment ☐ SBI ePay

Payment for registration fees | Go x

wblc.gov.in/epayments

Apps User Login | Govern... New Tab Staff Login | Govern... mysql - Using ORD... Welcome to Samaji... User Login | Govern... today indian econo... Reading list

LABOUR COMMISSIONERATE
LABOUR DEPARTMENT
GOVT. OF WEST BENGAL

Welcome
Shrabani

Dashboard

CLRA(PE) ✓

Contractor License ✓

BOCWA ✓

MTW ✓

Annual Return ✓

ISMW ✓

Register Record Repository

ISMW License ✓

Self Certificate Details

Design & Developed by **NMC** NATIONAL METROLOGICAL CENTRE

All payments will be accepted after ALC's approval through Counter Payment / Online f

My Profile Logout

PAYMENT FOR REGISTRATION FEES

By pressing "Confirm Payment" button you are redirected to Grips portal, please do not press back button or refresh. You will automatically redirect to dashboard after successful payment. Please don't be confused if not redirected automatically, your payment status will be updated within 72 hours.

Payable amount	500
Payment Mode	Online Payment

Confirm Payment

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30°C Haze 05:24 PM

GRIPS: Payment Details

wbifms.gov.in/GRIPS/epay.do

Apps User Login | Govern... New Tab Staff Login | Govern... mysql - Using ORD... Welcome to Samaji... User Login | Govern... today indian econo... Reading list

DEPOSITOR'S DETAILS

Details of Payment			
Department:	Labour Department	No. Of Head:	1
Depositor Name:	Shrabani Bala	Address:	
Mobile No:	05000205002164674048	E-Mail:	05000205002164674048
Identification No:	05000205002164674048	Payment Ref. No.:	0502022164674048
In favour of:	Labour Department (West Bengal)	Payment Mode:	Online Payment
Period From:	08/03/2022	Period To:	08/03/2022
Total Amount[₹]:	500	Remarks:	Registration fees Of Establishments Employing Under Building And Other Construction Workers Act, 1996

CHALLAN DETAILS

SUB SERVICE	IDENTIFICATION NO	HEAD OF ACCOUNT	HEAD DESCRIPTION	AMOUNT[₹]
The Building and other Construction works	05000205002164674048	0230-00-101-004-12	Building and other Construction works (Emp. Cnd. of service Act)1996-Registration Fees	500
Total Amount:				500
IN WORDS:				FIVE HUNDRED ONLY.

CONFIRM CANCEL

30°C Haze 05:25 PM

GRIPS : Select bank to make pay

wbifms.gov.in/GRIPS/extPayCnf.do

iFMS Integrated Financial Management System **GRIPS**

Finance Department
Government of West Bengal

Payments through GRIPS portal
Labour Department

Payment Mode: Online Payment

Select Bank to make payment

Bank Easy Search:

Select Bank:

RESET PROCEED CANCEL

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

Site Maintained by TATA Consultancy Services Ltd.

GRIPS: GRN Details

wbifms.gov.in/GRIPS/makePaymentProcess.do

wbifms.gov.in says
Please note GRN: 192021220123798021 for future reference.

iFMS Integrated Financial Management System **GRIPS**

Finance Department
Government of West Bengal

DEPOSITOR'S DETAILS

Challan Details For GRN NO.:192021220123798021

Payment Status:	Pending	Bank Name:	State Bank of India
GRN Date:	29/11/2021 16:11:27	BRN Date:	Pending
No. of Challan:	1	BRN:	Pending
Identification No:	05000205002163818243	Dept. Ref. No:	0502021163818243
Depositor Name:	Sudhansu Mahato	Address:	NA
On behalf Of:	Labour Department (West Bengal)	Depositor's Type:	
Mobile No.	8017090753	E-Mail:	c.moumita10@gmail.com
Period From:	29/11/2021	Period To:	29/11/2021
Total Amount:	5000	System Time:	29/11/2021 16:11:27

PAYMENT DETAILS

SERVICE TYPE	IDENTIFICATION NO	HEAD DESCRIPTION	HEAD OF ACCOUNT	AMOUNT
Reciept-contract labour	05000205002163818243	Contract Labour(Regulation Abolition)Act 1970-Other Fees	0230-00-106-001-16	5000
Total Amount:				5000
IN WORDS:				FIVE THOUSAND ONLY.

PROCEED CANCEL

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

Site Maintained by TATA Consultancy Services Ltd.

GRIPS - Go to Bank

wbifms.gov.in/GRIPS/makePaymentCapcha.do

iFMS Integrated Financial Management System **GRIPS**

Finance Department
Government of West Bengal

Please Don't Close The Browser and Confirm The Below Details

Govt. Reference No (GRN):	192021220123798021
Depositor Name:	Sudhansu Mahato
Total Amount:	5000
Bank:	State Bank of India
Payment Mode:	Online Payment
Department Name:	Labour Department

P27CH4 Captcha Captcha is case sensitive.

RESET CAPTCHA CONFIRM CANCEL

Home | Payment of Taxes & Non-taxes Revenue | Reprint of Challan | GRN Status | Search your Challan | Departmental Activities

Site Maintained by TATA Consultancy Services Ltd.

STATE BANK OF INDIA

merchant.onlinesbi.sbi/merchant/merchantprelogin.htm

YONO SBI **SBI ONLINE**

LOGIN

(CARE: username and password are case sensitive)

Personal Banking
Corporate Banking / YONO BUSINESS

User Name *

Password *

LOGIN RESET

ONLINE VIRTUAL KEYBOARD

~	!	@	#	\$	%	^	&	*	(	)	_	+
.	0	1	2	3	4	5	6	7	8	9	=	>
r	e	t	q	w	p	i	y	o	u	{	}	
a	f	s	d	g	h	j	k	l	;	'	]	/
x	c	z	v	b	n	m	<	>	:	"	]	?
CAPS LOCK						CLEAR						

DISCLAIMER:

The privity of contract is between you and the service provider. Bank is only facilitating a payment mechanism and is not responsible for any deficiency by the service provider.

- Click here to abort this transaction and return to the West Bengal Various Taxes / Non Tax Receipts site.
- Mandatory fields are marked with an asterisk (*)
- Do not provide your username and password anywhere other than in this page.
- Your username and password are highly confidential. Never part with them. SBI will never ask for this information.
- Reversal / Refund of failed merchant payments usually takes 1 - 2 days. Kindly wait for minimum 24 hours before raising a complaint.

VeriSign Secured

This site uses highly secure 256-bit encryption certified by VeriSign

Step 7:

Download Form-I, digitally signed and Upload Form-I

The Applicant have to download Form-I from the Download FORM –I button and digitally sign the same and upload it by browsing Upload FORM-I option for final submission of application. After the proper verification of application and approved by Assistant Labour Commissioner, generate a registration number and issue the registration certificate against the applicant.

My Dashboard | Government Of West Bengal

wblc.gov.in/applicant-dashboard

Apps User Login | Govern... New Tab Staff Login | Govern... mysql - Using ORD... Welcome to Samaji... User Login | Govern... today indian econo... Reading list

LABOUR COMMISSIONERATE
LABOUR DEPARTMENT
GOVT. OF WEST BENGAL

Welcome
Shrabani

Dashboard

CLRA(PE)

Contractor License

BOCWA

MTW

Annual Return

ISMW

Register Record Repository

ISMW License

Self Certificate Details

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MY DASHBOARD

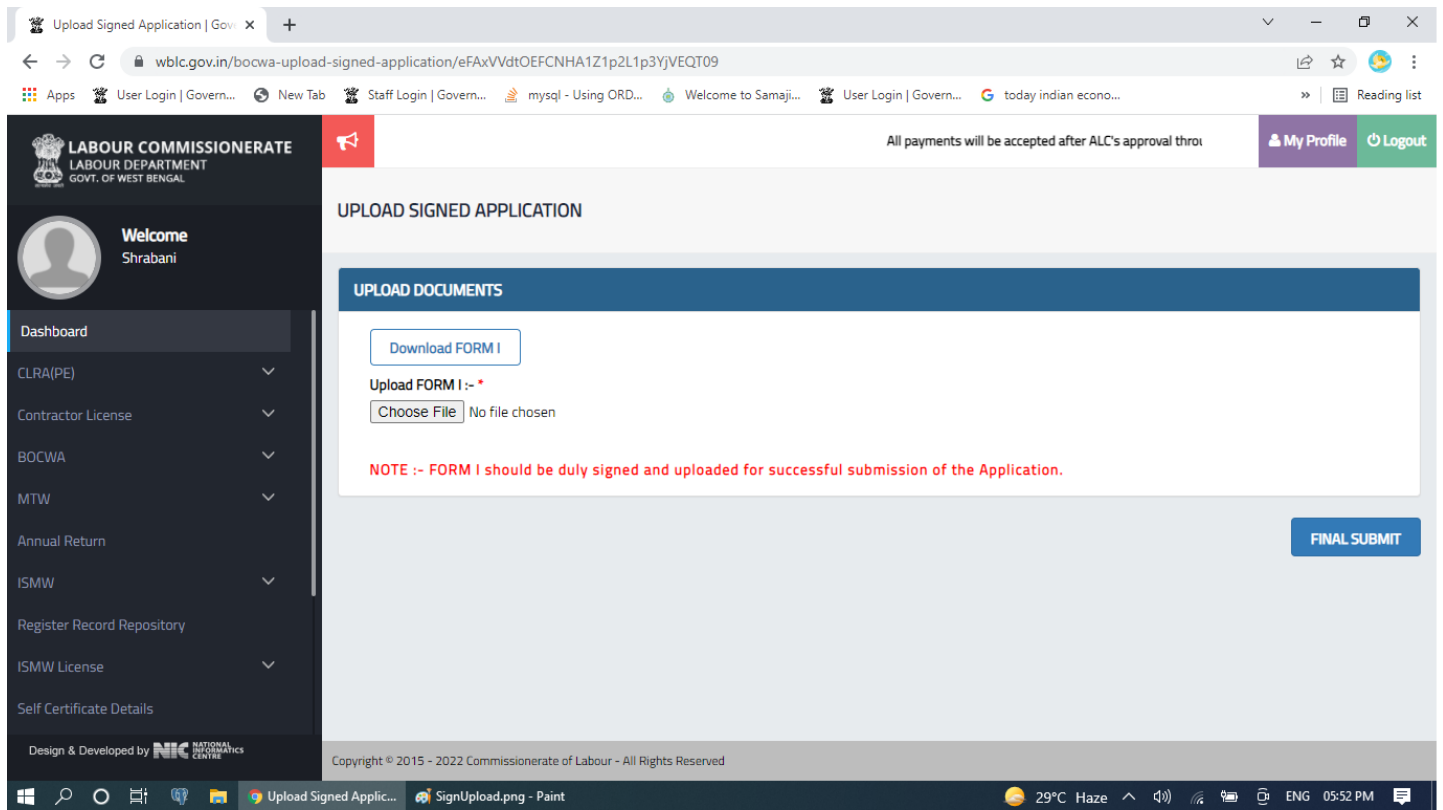
Show 10 entries Search:

Sl. No	REG NO.& DATE	ESTABLISHMENT NAME	SERVICE	STATUS	ACTION
1	DHR05/CLR/000060 30th Nov 2021	Shrabani ABC	CLRA REG	ISSUED	View Details View Remarks Download Certificate Download Form-I Download Acknowledgement
2	UNDER PROCESS	Shrabani ABC	BOCWA REG	FEES PAID	View Details View Remarks Download & upload Form-I with signature Payment Details
3	UNDER PROCESS	Shrabani ABC	ISMW REG	INCOMPLETE	View Details View Remarks Download Certificate

Showing 1 To 3 Of 3 Entries

Previous Next

29°C Haze 05:50 PM



After the application filled correctly in all respect, click on the 'FINAL SUBMIT' button the Application form will finally submitted for verification.

Step 8:

Issue of Registration Certificate (Form-II)

After proper verification and approval of the submitted application a registration number has been generated in the registration certificate or Form-II, which can be download from the link 'Download Certificate' in the application list in the Dashboard having STATUS 'Issued'.

My Dashboard | Government Of West Bengal

wblc.gov.in/applicant-dashboard

Apps User Login | Govern... New Tab Staff Login | Govern... mysql - Using ORD... Welcome to Samaji... User Login | Govern... today indian econo... Reading list

LABOUR COMMISSIONERATE
LABOUR DEPARTMENT
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Welcome
Shrabani

Dashboard

CLRA(PE) Contractor License BOCWA MTW Annual Return ISMW Register Record Repository ISMW License Self Certificate Details

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MY DASHBOARD

Show 10 entries Search:

Sl. No	REG NO.& DATE	ESTABLISHMENT NAME	SERVICE	STATUS	ACTION
1	DHR05/CLR/000060 30th Nov 2021	Shrabani ABC	CLRA REG	ISSUED	View Details View Remarks Download Certificate Download Form-V Download Acknowledgement
2	DHR05/BCR/000017 08th Mar 2022	Shrabani ABC	BOCWA REG	ISSUED	View Details View Remarks Download Certificate Download Acknowledgement
3	UNDER PROCESS	Shrabani ABC	ISMW REG	INCOMPLETE	View Details View Remarks Download Certificate

Showing 1 To 3 Of 3 Entries

Previous Next

wblc.gov.in BCR-1646742457.pdf

File | G:\SS\BCR-1646742457.pdf

BCR-1646742457.pdf

1 / 4 100%

1

2

3

GOVERNMENT OF WEST BENGAL
OFFICE OF THE ASSISTANT LABOUR COMMISSIONER, DIAMOND HARBOUR
1st floor of ABIRON, Roynagar Rail Gate, Diamond Harbour, South 24 Parganas, Pin-743331

FORM II
[See Rule 24(1)]

CERTIFICATE OF REGISTRATION

Registration No. : DHR05/BCR/000017 Date : 08th Mar, 2022

A Certificate of Registration is hereby granted under Sub-section(3) of Section 7 of the Building and other Construction Workers' (Regulation of Employment and Conditions of Service) Act, 1996 and the rules made thereunder to **M/s Shrabani ABC**, having the following particulars subject to conditions laid down in the Annexure:

1	Postal Address / location where building or other construction work to be carried on by the Employer	Kolkata, Ward.8, PS - Shyampukur, Kolkata- 700003 Shrabani ABC 5/B, Kulpi, Block - Kulpi, Diamond Harbour - 700130, PS - Kulpi, South 24 Parganas
	Name and Addresses of Employer including location	Shrabani Bala 5/3