

**Proceedings of the 3<sup>rd</sup> meeting of the reconstituted West Bengal State Social Security Board held on 01.09.2016 at 3-00 p.m. in the Conference Hall of the Hon'ble Minister-in-Charge, Labour Department, Government of West Bengal, New Secretariat Buildings, 12<sup>th</sup> floor, 1, K.S. Roy Road, Kolkata – 700 001.**

The following members were present in the meeting:

1.	Shri Jawaid Akhtar, Labour Commissioner, West Bengal	Member
3.	Shri Somnath Ghosh, Family Welfare Department	-do-
4.	Shri T.K. Ganguli, IAS, Addl. Secretary, Transport Department	-do-
5.	Shri Gautam De, Deputy Secretary, Municipal Affairs Deptt.	-do-
6.	Smt. Mala Saha, MLA, KashipurBelgachia Assembly Constituency	-do-
7.	Shri Ramen Pandey, INTUC(West Bengal)	-do-
8.	Shri Narayan Chandra De, Bhartiya Mazdoor Sangh	-do-
9.	Shri Subhashis Chakraborty, 24 Pgs.(S) Auto Rickshaw Operators' Union	-do-
10.	Shri Bidyut Raut, Hooghly ZillaBidiShramikSamity	-do-
11.	Shri Shibnath Sarkar, PurbaMidnapur District NirmanKarmachari Union	-do-
12.	Shri Hiranmoy Ganguly, Secretary, Federation of Small & Medium Industries	-do-
13.	Shri Jyotikrishna Halder, Representative, West Bengal United Fishermen's Asso.	-do-
14.	Shri Joydeb Ghosh, Truck Owners' Association of Bengal	-do-
15.	Shri Pijush Chatterjee	-do-
16.	Shri Mithu Seikh	-do-
17.	Shri Sushan Roy	-do-
18.	Shri Arup Shankar Maitra	-do-

Other Officials present:

1.	Shri Aziz Rasul, Additional Labour Commissioner, West Bengal;	-do-
2.	Shri Md. Amanul Haque, Joint Labour Commissioner, West Bengal;	-do-
3.	Shri Sanatan Pramanik, Deputy Labour Commissioner, West Bengal;	-do-
4.	Shri Probir Kumar Roy, Assistant Labour Commissioner;	-do-
5.	Smt. Anindita Bhattacharya ,	-do-

As the Hon'ble Chairman and Minister in Charge, Labour Department, Government of West Bengal and the Additional Chief Secretary, Labour Department and Member Secretary had to remain preoccupied with other matters of state, the Labour Commissioner, West Bengal took the Chair and conducted the meeting. At the outset he welcomed the members and officials present and initiated an agenda-wise discussion.

First, the proceedings of the 2<sup>nd</sup> meeting of the Board held on 07.05.2015 was read and confirmed.

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It was reported in the connection that as per the decisions taken in the last meeting, fees for renewal of registration has been omitted w.e.f. 01.03.2015. It was also reported that the scheme of cashless medical benefit to auto and taxi drivers @ Rs. 30,000/- per annum in the model of RSBY could not be made successful in spite of having agreement with 12 hospitals in Kolkata.

Next, the copies of the proceedings of the 10<sup>th</sup> and the 11<sup>th</sup> meeting of the Executive Council under the West Bengal Transport Workers' Social Security Scheme held on 02.03.2016 and 22.06.2016 respectively were placed before the members and the decisions taken therein were ratified. The copies are enclosed herewith as Annexure – I and Annexure – II and these would be considered as part of the proceedings.

The following decisions were thereafter taken:

1. One 20 bed Night Shelter was opened in P.C. Mittal Bus Stand, Siliguri in November, 2013 and another 4 bed Night Shelter was opened in the State Labour Institute, Kakurgachi, Kolkata in December 2013. It has been observed that these night shelters have not been popular from the very beginning, as the nature of the transport workers presumably does not suit the restricted atmosphere of a Government sponsored shelter. A total of Rs. 14,82,073/- (Fourteen Lakh Eighty Two Thousand and Seventy Three) only has already been disbursed towards maintenance of those two night shelters, whereas only 3808 (full capacity 22,928) no of beneficiaries availed of this facility since inception upto 30.06.2016. In the first meeting of the reconstituted West Bengal State Social Security Board held on 25.11.2014, the matter was discussed and it was resolved to shift the two night shelters to Dankuni More in the District of Hooghly and Raniganj (Punjabi More) in the district of Burdwan. As the opening of the night shelters in these two places are under process, it was decided that the night shelters in P.C. Mittal Bus stand in Siliguri and at Kankurgachi in Kolkata would be closed after observance of due procedure.
2. The Income Tax Department, GOI assessed an amount of Rs. 1,53,69,430/- as Income Tax in the A/Y 2011-12. This was appealed against before the appropriate authority. The Appellate Authority gave a verdict in favour of the West Bengal Transport Workers' Social Security Scheme and has returned back Rs. 1,74,44,300/- in favour of the Scheme.

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However, the IT Department has gone for an appeal before the Appellate Tribunal for validation of the original Assessment under Rule 47(1). This is pending before the Tribunal.

It was decided that the appeal of the Income Tax Department, GOI would be contested in right earnest.

3. Presently, part of the cess under the West Bengal Motor Transport Workers' Welfare Cess Act is being collected under the GRIPS, but the transfer of cess amount from GRIPS to the West Bengal Transport Workers' Social Security Scheme has not yet been regularised. Hence, there is an acute fund crunch in respect of disbursement of benefits.

It was decided that an overdraft for Rs. 6 crores would be taken against the fixed deposit to be matured in December, 2016 to meet the claims from beneficiaries under the Scheme.

The members requested the Chairman to arrange for joint awareness generation campaigns together with the Transport Department, so that the beneficiaries might be made aware of the various benefits under the Scheme. The suggestion was readily accepted.

There being no other issue for discussion, the meeting ended with thanks to and from the Chair.

(Jawaid Akhtar)

Labour Commissioner, West Bengal  
&

Member, West Bengal State Social Security Board

Enclo.: Annexure – I & II



Proceedings of the 10<sup>th</sup> meeting of the Executive Council of the West Bengal State Social Security Board, held on 02-03-2016 at 4.00 p.m. at the Conference Hall of the Hon'ble Minister in Charge, Labour Department and Chairman of the Executive Council, New Secretariate Buildings, 12<sup>th</sup> floor, 1, K.S. Roy Road, Kolkata - 700 001.

Members Present:

1. Shri Moloy Ghatak : Minister in Charge, Labour Department & Chairman;
2. Shri Anoop Kumar Agrawal : Secretary, Labour Department & Vice-Chairman;
3. Shri Jawaid Akhtar : Labour Commissioner, West Bengal;
4. Shri B. Dutta : Special Secretary, Transport Department;
5. Shri Aziz Rasul : Additional Labour Commissioner, West Bengal;
6. Shri Debabrata Kundu : CI & CAO, Labour Directorate and CAO, WBTWSSS;
7. Md. Amanul Haque : CEO, WBTWSSS and Joint Labour Commissioner, Member Convenor.

Other Officials present:

1. Shri Sanatan Pramankik : Additional Chief Executive Officer, WBTWSSS & Deputy Labour Commissioner,
2. Smt. Anindita Bhattacharya : Assistant labour Commissioner, Kolkata.

Hon'ble Minister-in-Charge requested the Secretary to start the proceedings. The Secretary thereupon welcomed the members and the officials present and initiated an agenda wise discussion. After a protracted discussion, the following decisions were taken:

1. **The matter of collection of Cess and Transfer of cess amount to the West Bengal Transport Workers' Social Security Fund:**

The issue was discussed in details. Upto June, 2015, the cess as per West Bengal Motor Transport Workers' Welfare Cess Act, 2010 used to be collected by the Transport Department in the R.T.A. offices only and used to be transferred directly to the Transport Workers' Social Security Fund, being maintained at the S.I.B. Branch, State Bank of India, 1, Strand Road, Kolkata-700 001. However, since July, 2015 the main amount of cess was being collected through GRIPS under deposit head 8443-00-116-002-07, following the Finance Department, Audit Branch, Memorandum under No. 2921-F(Y) dated 03.06.2014, which stated, inter alia, that separate order was being issued detailing the procedure of withdrawal of the fund from the newly created deposit head for payment to the Labour Department / Transport Workers' Welfare Board of the State Government. Secretary, Labour Department issued a letter under No. LS-18/2016 dated 25.01.2016 to

the Principal Secretary, Finance Department requesting him to issue a matching follow up order to Notification No. 2921-F(Y) dated 03.06.2014, so that the cess amount collected under GRIPS could be transferred to the Transport Workers' Social Security Fund.

It was decided that the matter would be taken up with the Principal Secretary, Finance Department for a speedy disposal of the issue.

**2. Income tax matters of financial years 2011-12, 2012-13 and 2013-14 in respect of setting apart of fund for specific benefit purposes:**

In the 2<sup>nd</sup> meeting of the West Bengal State Social Security Board, the matter of set apart for the financial years 2012 - 13 and 2013 - 14 was taken up. However, in view of the assessment order of the Deputy Commissioner of Income Tax (Exemption), Circle - 1, Kolkata under Section 143(3) of the Income Tax Act, 1961 in respect of the assessment year 2012-13, the claim of set apart as per Form 10B under the Income Tax Act, 1961, for the financial years 2012 - 13 and 2013 - 14 required to be modified.

The set apart amount as allowed under the above assessment order was applied during the financial years 2012- 13, 2013-14 and 2014-15. The worksheet was approved and enclosed as part of the proceedings at **Annexure-1**.

The modified set apart matter for the financial year 2012 - 13 was ratified and enclosed as **Annexure - 2** and that for the financial year 2013 - 14 was enclosed after due ratification as **Annexure - 3**.

**3. Clarification regarding certain medical cases under the medical benefits head:**

The expenditure incurred during the period of 30 days prior to hospitalization and 30 days after discharge of the beneficiary from the hospital as also the cost of an operation, if any, was to be taken into account for payment under medical benefit head subject to other conditions as noted against that head.

The claim of medical benefit was to be accepted / allowed, only if it was submitted before the registering authority within 60 days from the date of discharge of the beneficiary from the hospital.

**4. Pension Fund:**

Procedure to be followed for disposal of pension application would be taken up urgently.

The possibilities of investment in accordance with the investments made under the Employees Provident Fund would be explored, so that the beneficiaries receive a secure and safe pension.

**5. Audited Statement of Accounts and Report of the West Bengal Transport Workers' Social Security Scheme, 2010 for the financial year 2014 - 15:**

The Audited Statement of Accounts and Report of the West Bengal Transport Workers' Social Security Scheme, 2010 for the financial year 2014 - 15 was placed, considered and approved. This is enclosed as **Annexure - 4**.

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6. Delegation of financial power:

The Executive Council approved the sanctioning of expenditure limit under the West Bengal Transport Workers' Social Security Scheme as follows:

- (i) Chief Executive Officer of the WBTWSSS: upto Rs. 1,00,000/-.
- (ii) The Labour Commissioner, West Bengal: up to Rs. 5,00,000/-.
- (iii) The Secretary, Labour Department: up to Rs. 25,00,000/- or power of the Secretary / Principal Secretary as per Delegation of Financial Powers Rules, 1977(as amended from time to time), whichever is higher.

It was also decided that any expenditure beyond the power of the Secretary and Vice Chairman will be placed before the Chairman of the Executive Council for approval.

The Annexures 1 - 4 as enclosed would be considered as part of the proceedings.

There being no other issue to discuss, the meeting ended with thanks to and from the chair.

  
(Moloy Ghatak)

Chairman, Executive Council,  
West Bengal Transport Workers' Social Security Scheme, 2010 &  
Minister-in-Charge, Labour Department

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## West Bengal Transport Workers' Social Security Scheme

A. Adjustment cum working sheet for Application of Fund against set apart amount allowed under Assessment Order Dated 27.03.2015 for Rs. 14,47,33,854.00 for Financial year 2011 – 12 i.e. Assessment year 2012 – '13:

1. Set apart allowed under section 11(2) as per order		Rs. 14,47,33,854.00
2. Less: Accumulation allowed under section 11(1):	Rs. 2,28,15,385.00	
3. Less application of fund in the F.Y. 2012 – 13:*	Rs. 1,21,02,063.00	
<b>TOTAL</b>	<b>Rs. 3,49,17,448.00</b>	<b>Rs. 3,49,17,448.00</b>
4. Set Apart Fund to be Carried forward: ** (Rs. 14,47,33,854.00 - Rs. 3,49,17,448.00)		<b>Rs. 10,98,16,406.00</b>

\*\*Fund amount of Rs. 10,98,16,406/- to be applied in next four financial years i.e. Financial Years 2013 – '14, 2014 – '15, 2015 – '16 and 2016 – '17.

\* Details of Utilisation / Application of set apart Fund in the financial year 2012 – '13 against set apart amount of Rs. 14,47,33,854.00 as allowed by Assessment Order Dated 27.03.2015.

Sl. No.	Account head	Expenses incurred
1(a)	Accidental Death	18,39,000.00
2.	Educational Assistance	54,11,290.00
3.	Maternity benefit	10,65,910.00
4.	Medical Assistance	15,09,863.00
1(b)	Natural Death	22,76,000.00
	<b>Utilization / Application of Fund Total</b>	<b>1,21,02,063.00</b>

B. Adjustment cum working sheet for Application of Fund against set apart amount allowed under Assessment Order Dated 27.03.2015 for Rs. 10,98,16,406.00 for Financial year 2012 – 13 i.e. Assessment year 2013 - 14:

1. Set apart Fund B/F From Financial Year 2012 – 13:	Rs. 10,98,16,406.00
2. Less : Application of Fund during F.Y. 2013 – 14:*	Rs. 6,73,53,636.00
3. Set apart fund to be carried forward for F.Y. 2014 – 15 (Rs. 10,98,16,406.00 - Rs. 6,73,53,636.00)	<b>Rs. 4,24,62,770.00</b>

\* Details of Utilisation / Application of set apart Fund in the financial year 2012 - '13

Sl. No.	Account head	Expenses incurred
1(a)	Accidental Death	Rs. 63,00,000.00
1(b)	Natural Death	Rs. 97,50,000.00
2.	Educational Assistance	3,14,38,322.00
3.	Maternity Benefit	Rs. 73,91,982.00
4.	Medical Assistance	Rs. 38,77,914.00
5.	Marriage Benefit	Rs. 85,95,418.00
	Utilization / Application of Fund Total	Rs. 6,73,53,636.00

C. Adjustment cum working sheet for Application of Fund against set apart amount allowed under Assessment Order Dated 27.03.2015 for Rs. 4,24,62,770.00 for Financial year 2014 - 15 i.e. Assessment year 2015 - 16:

1. Set apart fund brought forward from F.Y. 2013 - 14	Rs. 4,24,62,770.00
2. Less : Application of fund during the financial year 2014 - 15:*	Rs. 7,49,33,543.00
3. Required set apart amount to be applied in F.Y. 2014 - 15	Rs. 4,24,62,770.00
4. Actual application of fund incurred	Rs. 7,49,33,543.00
5. After adjustment, excess application amount available (Rs. 7,49,33,543.00 - Rs. 4,24,62,770.00)	Rs. 3,24,70,773.00

\* Details of Utilisation / Application of set apart Fund in the financial year 2014 - '15

Sl. No.	Account head	Expenses incurred
1(a)	Accidental Death	Rs. 59,77,000.00
2.	Educational Assistance	Rs. 3,77,21,304.00
3.	Maternity benefit	Rs. 1,20,92,000.00
4.	Medical Assistance	Rs. 48,46,239.00
1(b)	Natural Death	Rs. 1,42,97,000.00
	Utilization / Application of Fund Total	Rs. 7,49,33,543.00

D. The excess amount is to be adjusted with set apart fund carried forward from the financial year 2012 - 13.

Set apart fund carried forward from F.Y. 2012-13 (a)	Rs. 15,19,61,616.00
Less balance of application of fund in F.Y. 2014 - 15 (b)	Rs. 3,24,70,773.00
Set apart fund to be carried forward for F.Y. 2015 - 16 { (a) - (b) } = (c)	Rs. 11,94,90,843.00
Set apart fund carried forward for F.Y. 2013 - 14 (d)	<u>Rs. 15,07,84,551.00</u>
Total set apart fund carried forward (c) + (d) = (e)	Rs. 27,02,75,394.00



## Annexure – 2

West Bengal Transport Workers' Social Security Scheme:-  
Claim of set apart under section 11(2) for financial year 2012 - '13:  
(Assessment year 2013 – '14)

1. Total Income as per Income and Expenditure Accounts for the year ended 31 <sup>st</sup> March, 2013.	Rs. 18,02,25,511.00
2. Administrative Establishments Expenditure *	Rs. 14,47,139.00
3. Gross Income available for Application (1 – 2)	Rs. 17,87,78,372.00
4. Less : 15% accumulation under section 11(1)(a) on Rs. 17,87,78,372.00 allowable.	Rs. 2,68,16,756.00
	Rs. 15,19,61,616.00
5. Claim for set apart as per Form 10 B **	Rs. 15,19,61,616.00

\* Details of Administrative and Establishment Expenses in the F/ Y ended 31.03.2013.

Sl. No.	Accounting head	Amount (Rs.)
1.	Awareness generation	25,000.00
2.	Advertisement Expenses	7,37,754.00
3.	Bank Charges	2,23,769.00
4.	Office Expenses	25,624.00
5.	Printing & Stationery	2,02,958.00
6.	Remuneration (H.O. Staff)	53,774.00
7.	Repairing of office	6,687.00
8.	Telephone charges	15,531.00
9.	Accounting charge	1,55,862.00
	<b>Total</b>	<b>Rs.14,47,139.00</b>

\*\* Items for set apart are noted below:

1. Accidental death benefit 2. Natural death benefit 3. Educational assistance 4. Maternity benefit 5. Medical benefit 6. Funeral Assistance benefit 7. Marriage grant benefit 8. Spectacles reimbursement benefit 9. Pension benefit.

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West Bengal Transport Workers' Social Security Scheme  
Claim of set apart under section 11(2) for financial year 2013 - '14:  
(Assessment year 2014 – '15)

1. Total Income as per Income and Expenditure Accounts for the year ended 31 <sup>st</sup> March, 2014.	Rs. 18,50,86,036.00
2. Less : Administrative Establishment expense *	Rs. 76,92,447.00
3. Gross Income available for Application	Rs. 17,73,93,589.00
4. Less : 15% accumulation under section 11(1)(a) allowable	Rs. 2,66,09,038.00
5. Claim for set apart as per Form 10B **	Rs. 15,07,84,551.00

\*Details of Administrative Establishment Expenses for Financial year 2013 - '14

Sl.No.	Accounting head	Amount (Rs.)
1.	Awareness Generation	19,84,123.00
2.	Electricity charges	1,48,570.00
3.	Rent	9,30,597.00
4.	Corporation Tax	3,03,854.00
5.	Office repairing charges	7,97,000.00
6.	Car hires charges	63,518.00
7.	Office vehicle remunerations expenses	1,88,910.00
8.	Bank charge	2,15,540.00
9.	Contingent expenses	2,52,870.00
10.	Printing and stationery	20,81,020.00
11.	Travelling and conveyance	15,280.00
12.	Telephone charges	14,922.00
13.	Remuneration (H.O. Staff)	4,50,175.00
14.	Accounting charges	1,61,798.00
15.	Audit fees	16,854.00
16.	Professional fees	67,416.00
	<b>Total</b>	<b>76,92,447.00</b>

\*\* Items for set apart are noted below:

1. Accidental death benefit 2. Natural death benefit 3. Educational assistance 4. Maternity benefit 5. Medical benefit 6. Funeral Assistance benefit 7. Marriage grant benefit 8. Spectacles reimbursement benefit 9. Pension benefit.

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Proceedings of the 11<sup>th</sup> meeting of the Executive Council of the West Bengal State Social Security Board, held on 22.06.2016 at 4.00 p.m. at the Conference Hall of the West Bengal Unorganised Workers' Social Security Board, New Secretariate Buildings, 6<sup>th</sup> floor, 1, K.S. Roy Road, Kolkata – 700 001.

**Members Present:**

- |                              |   |
|------------------------------|---|
| 1. Shri Moloy Ghatak         | : Minister in Charge, Labour Department & Chairman;               |
| 2. Shri Jawaid Akhtar        | : Labour Commissioner, West Bengal;                               |
| 3. Shri Pijush Kanti Dutta   | : Transport Commissioner, West Bengal;                            |
| 4. Shri Sital Chandra Mondal | : Joint Secretary, Labour Department;                             |
| 5. Shri Aziz Rasul           | : Additional Labour Commissioner, West Bengal;                    |
| 6. Shri Debabrata Kundu      | : CF & CAO, Labour Directorate and CAO, WBTWSSS;                  |
| 7. Md. Amanul Haque          | : CEO, WBTWSSS and Joint Labour Commissioner,<br>Member Convenor. |

**Other Officials present:**

- |                               |   |
|-------------------------------|---|
| 1. Shri Sanatan Pramanik      | : Additional Chief Executive Officer, WBTWSSS &<br>Deputy Labour Commissioner, Kolkata; |
| 2. Smt. Anindita Bhattacharya | : Assistant labour Commissioner, Kolkata.   |

Hon'ble Minister-in-Charge and Chairman welcomed the members and requested the Chief Executive Officer to start the proceedings after confirmation of the proceedings of the 10<sup>th</sup> meeting of the Executive Council. Thereupon, the proceedings of the 10<sup>th</sup> meeting was read and confirmed. Then, after a protracted discussion, the following decisions were taken:

**1. Reappointment of M/s. George Reed & Co. as Accounting Firm of the scheme for the Financial Year 2016 – 17 :-**

M/s. George Reed & Co. has been keeping the accounts of all the receipts and expenses under the West Bengal Transport Workers' Social Security Scheme since Financial Year 2014 – 15. Their performance being satisfactory, they are reappointed for doing accounting work of the scheme for the Financial Year 2016-17 also, including maintenance of Cashbook, submission of different financial reports as and when required and submission of Final Accounts on

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quarterly basis as well as yearly basis at the monthly fees of Rs. 13,200/- (Rupees thirteen thousand and two hundred) only plus Service Taxes as applicable.

## **2. Reappointment of M/s. Basu Pramanik & Associates for Auditing of Accounts of the Scheme for the Financial Year 2015 - 16:-**

M/s. BasuPramanik& Associates were engaged for auditing of the accounts of the West Bengal Transport Workers' Social Security Scheme and for issuance of Audit Certificate accordingly for the Financial Year 2014 – 15 for a fees of Rs. 14,000/- only. As they are agreeable to do the auditing job without any increase in fees, for the Financial Year 2015 – 16 and their job being satisfactory, they are being reappointed for the job of auditing of the Scheme and issuance of Audit Certificate for the Financial Year 2015 – 16 also for a fees of Rs. 14,000/- (Rupees fourteen thousand) only plus Service Taxes as applicable.

## **3. Reengagement of Contractual Employees:-**

Presently there are 5 contractual employees (2 Group 'C's and 3 Group 'D's) under the West Bengal Transport Workers' Social Security Scheme, namely, (1) Sri Paresh Bhattacharya, Group – 'C', (2) Md. Abul Hussain Miah, Group – 'C' (3) Sri Samar Krishna Sarkar, Group – 'D' (4) Sri Subhas Dev, Group – 'D' (5) Sri Ranjit Ghosh, Group – 'D'.

The performance of all five employees is satisfactory and they are reengaged in their existing posts for a further period of one year since the expiry of the period of their existing engagement, at the monthly honorarium fixed for them, at par with the rate of casual Group 'C' and casual Group 'D' employees, as are declared by the Government of West Bengal, Finance Department, Audit Branch from time to time, presently @ Rs. 8,760/- (Rupees eight thousand seven hundred and sixty) only for Group 'C's and Rs. 8,430/- (Rupees eight thousand four hundred and thirty) only for Group 'D's respectively.

## **4. Opening of Administrative Accounts:-**

Administrative Accounts have been opened in 65 RLOs, mainly for decentralisation of benefits. Presently, there are 68 RLOs dealing with the Scheme. Hence, permission has been given for opening of Administrative Accounts under the Scheme in the following three remaining RLOs, namely,

- (1) Bidhanagar
- (2) Mathabhanga
- (3) Mekhliganj

#### 5. Budget for the Financial Year 2016 – 17:-

Budget for the Financial Year 2016-17 as placed at Annexure 'I' was considered, revised and approved. This would be considered as part of the proceedings.

#### 6. Designation of the Regional Executive Officer (REO) under the West Bengal Transport Workers' Social Security Scheme:-

The Regional Labour Offices have been declared as the Regional Offices of the West Bengal Transport Workers' Social Security Scheme. The Assistant Labour Commissioner and Registering Authority under the Scheme would henceforth be designated as the Regional Executive Officer (REO) under the West Bengal Transport Workers' Social Security Scheme for the purposes of opening of TAN and PAN as and when required and for all other practical purposes.

It was also resolved that the Bank Accounts will be operated by the Regional Executive Officer jointly with the DDO of the Scheme or any other Assistant Labour Commissioner / Senior Inspector when the REO himself acts as DDO of the Scheme.

#### 7. Procedure to be followed for disposal of pension application.

For disbursement of pension the following procedure was approved:-

##### (i) Application of pension:-

- a) The beneficiary has to apply for pension in Form-VII along with Form-I, I-Card and Pass Book in original,
- b) The beneficiary is to provide details of bank account (should be a joint account with spouse for family pension in future),
- c) He/she is to provide three copies of pass port size photo taken with his/her spouse, for family pension in future,
- d) Regional Executive Officer (REO) as mentioned at Sl. 6 above would recommend and forward the application for pension,
- e) Regional Executive Officer (REO) would issue a Life Certificate when PPO is ready.

##### (ii) Sanction and generation of PPO.

- a) Application for pension would be approved by the Chairman of the Executive Council, subject to ratifications by the Executive Council,
- b) PPO would be prepared and signed by the CEO on the basis of the approval,



- c) One copy of the PPO along with the photo of the beneficiary would be sent to the concerned Regional Executive Officer (REO) for future reference.

(iii) Payment of pension amount.

Pension amount shall be paid half yearly to the bank account of the beneficiary via NEFT/Cheque with a copy to the Regional Executive Officer (REO) and the beneficiary.

**8. Consideration of auto generated Account Statement under e-District project as Form - I, Form - II and Form - IIA.**

When a transport worker applies for registration under the scheme through e-District portal, he gets an auto generated Account Statement which contains relevant details of the person in respect of the scheme in respect of Form - I, i.e., the Application Form, Form-II, i.e. the Identity Card and Form - IIA, i.e., the Passbook. This auto generated "*Account Statement with Identity Details of the Beneficiary*" would be acknowledged as the Application Form (Form - I), Passbook (Form - II) and Identity Card (Form - II A).

There being no other issue to deliberate upon, the meeting ended with a vote of thanks to and from the Chair.

*Moloy Ghatak*  
05/07/16  
(Moloy Ghatak)

Chairman, Executive Council,  
West Bengal Transport Workers' Social Security Scheme, 2010 &  
Minister-in-Charge, Labour Department

Enclo: Annexure I



## ANNEXURE - I

Annual Budget under W.B.T.W.S. S. Scheme, 2010 for the Financial Year 2016-17

Estimated Inflow of Fund			Estimated Outflow of Fund		
Sl no.	Items of Income	Amount (Rs.)	Sl no.	Items of Expenditure	Amount (Rs.)
1	Registration fees of approx. 60,000 beneficiaries: Rs.30* 60,000	18,00,000	1	Printing of materials and transportation Charges	20,00,000
2	Cess Collection approx.	28,00,00,000	2	(a) Awareness generation grants to all 68 Regional Labour Offices @ Rs. 50,000/- each (b) Awareness generation through advertising	34,00,000 50,00,000
3	Fixed Deposits	30, 38,24,533	3	(a) Contingency towards stationery & other charges (b) Honorarium payable towards contractual staff- (c) cost of fuel and hire charge of the hired vehicle etc. for the Office of the CEO @ Rs.525* 22 days=Rs.11,550 yearly Rs. 22,000/-* 12	5,00,000 6,00,000 1,28,600
4	Interest income from S/B A/C	4,50,000	4	Office infrastructure for the office of the 68 Registering Authorities i.e. ALC Offices @ Rs.25,000/- each	17,00,000
5	Pension Fund	22,66,25,892	5	Office Infrastructure of the Office of the CEO & Additional CEO including air conditioning	3,00,000
6	State Govt. Grant	1,00,000	6	Office Furniture	1,00,000
			7	Expenditure towards car hiring for two days to 68 RLOs @Rs. 2000/- per month	16,32,000

			8	Expenditure towards Helpline	8,00,000
			9	Expenditure towards Night Shelter	6,00,000
			10	Fund for benefit disbursement	79,60,39,825
	<b>Total</b>	<b>81,28,00,425</b>		<b>Total</b>	<b>81,28,00,425</b>